

MINUTES
REGULAR MEETING
HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS

April 12, 2017 at 9:00 A. M.

BE IT REMEMBERED that the Hidalgo County Board of County Commissioners met in regular session on April 12, 2017, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Bob Hill, County Manager	Tyler Massey, Treasurer
Priscilla Maxwell, Dispatch	Jose Gardea, USBP
Priscilla Lucero, SWNMCOG	Carmen Acosta, Probate Judge
Mark Murvey- Cobb funding	Tracy Chavez, HCSO
Alice Webb- Library	Dave Carbine- Rural Addressor
Jody Hatch- Assessor	Edith Lee- HMS
David Whipple- Fire/ EMS	Skeater Lassiter- HCDC
Ruben Nieblas- HCDC	Dolly Ward- HCDC
Alyssa Esquivel, Chief Deputy Clerk	

CALL TO ORDER: Chairman Stewart called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

Roll Call: Chairman Marianne Stewart, Present
Commissioner Anthony J. Mora, Present
Commissioner Darr R. Shannon, Absent

APPROVAL OF AGENDA:

Commissioner Mora motioned to approve the agenda with the change of item G under Miscellaneous from Treasurer to Loss Prevention. Commissioner Stewart seconded the motion, motion passed.

APPROVAL OF MINTUES:

Commissioner Mora moved to approve the following minutes:
Regular Meeting, March 8, 2017
Special Meeting, March 5, 2017
Special Meeting, March 22, 2017
Special Meeting, April 3, 2017
Commissioner Stewart seconded the motion, motion passed.

MISCELLANEOUS

SENIOR CENTER CAPITAL OUTLAY APPLICATION REQUEST FOR APPROVAL- HMS

Edith Lee, Chief Support Officer at HMS explained they do not need a new roof, just a renovation. Priscilla Lucero explained that only one portion of the roof has water damage. Mrs. Lee mentioned that they could speak to the engineers to see how this could be prevented in future damages until Capital Outlay Funds are received. Commissioner Mora asked if the County could claim these damages on the County insurance because two years is a long time

before receiving Capital Outlay monies. County Manager Bob Hill mentioned that the County insurance has to pay the deductible for the damages. Commissioner Mora moved to approve the Senior Center Capital Outlay application request. Commissioner Stewart seconded the motion, motion passed.

2016 COLONIAS PROFESSIONAL DESIGN SERVICES RFP

County Manager Bob Hill mentioned that Occam Engineers Inc. will assist Hidalgo County with 2016 Colonias Infrastructure Fund Grant for phase II on Animas Road and McCants Road. Commissioner Mora moved to approve the 2016 Colonias Professional Design Services RFP to Occam Engineers Inc. Commissioner Stewart seconded the motion, motion passed.

PROPOSED SALE OF COUNTY REAL ESTATE- RICHARD CHAIRES

County Manager Bob Hill mentioned that he spoke on the phone with Mr. Chaires. Mr. Chaires mentioned that there are 5 to 7 acres out by the Detention Center. Commissioner Stewart would like to move on with the meeting since Mr. Chaires is not present. No action was taken.

HIDALGO COUNTY SUBDIVISION ORDINANCE CLAIM OF EXEMPTION REQUEST- ROBERT H. HALL

County Manager Bob Hill presented a Claim of Exemption request for Robert Hall; he wants to give one acre of land to one of his daughters. Commissioner Mora moved to approve Robert Hall's request of Claim of Exemption. Commissioner Stewart seconded the motion, motion passed.

HIDALGO COUNTY SUBDIVISION ORDINANCE CLAIM OF EXEMPTION REQUEST- ANNE AUERBACK TRUST

County Manager Bob Hill mentioned that this is another request of Exemption is out by the Rodeo area and they would like to divide this tract by three of Anne Auerback children. Commissioner Mora moved to approve claim of the Exemption for Anne Auerback's Trust. Commissioner Stewart second the motion, motion passed.

REQUEST FROM SUNDANCE FIRE DEPARTMENT FOR RETIRED BRUSH TRUCK AND SCBA'S- FIRE MARSHALL

David Whipple explained that Sundance Fire and Rescue in Benson Arizona is taking donations on equipment. Mr. Whipple mention that they have a 1990 brush truck that the county does not use, and ten (10) SEBA's that he wants to donate. Commissioner Mora asked if he could get some type of approval from DFA or an agreement contract so the County will not be liable. Commissioner Mora moved to approve the process to donate the 1990 brush truck. Commissioner Stewart seconded the motion. Motion passed.

COUNTY & DISTRICT COURT MOU- LOST PROVENTION

County Treasurer Tyler Massey presented the MOU that was established and approved in 2013, stating that the County should go back, review, and make some changes every four years. Mr. Massey is looking for the approval of the County Commissioners to amend the MOU and notify District Court. Commissioner Mora requested instead of every four years to go every two years. Commissioner Mora moved to approve as per loss prevention on the County Manager to write the letter to District Court. Commissioner Stewart seconded the motion, motion passed

REQUEST APPROVAL FOR AN RFP FOR BANKRUPTCY LEGAL COUNSEL- TREAUERER

County Treasurer Tyler Massey requested for an RFP for legal counsel for bankruptcy counsel only. Massey stated that bankruptcy is so time consuming and such a lengthy process that he believes counsel should not be on an hourly basis, such as with our regular counsel. Commissioner Stewart asked for this request to be tabled until July. No action was taken.

POLICY & PROCEDURE REVIEW AND APPROVAL- HIDALGO COUNTY PERSONNEL POLICY SECTION 3.

County Manager Bob Hill asked if the Commissioners could review Section 3. Commissioner Stewart asked why the contractual employee was not added to the list in this section. Mr. Hill mentioned that the contractual employee was listed in Section 2 in the current policy. He agreed that the contractual employee should be in this section but would like to see where this employee should be placed, or in what section. Commissioner Stewart stated the policy needs to be specific on a contractual employee like the County Manager. Also for Elected Officials, which are employees of the County during their term. Once they are not employee they will not get any more benefits from the County. This can be a question for the legal counsel. Commissioner Mora agrees with Commissioner Stewart on consulting with legal counsel. Commissioner Stewart would like Mr. Hill to follow through with the recommendations and present them at the next meeting so Commissioner Shannon could look through them. No action was taken.

CONSIDERATION FOR ROAD DEPARTMENT STIPENDS FOR CELL PHONE USAGE

Commissioner Stewart mentioned that Tisha Green sent her a resolution from Eddy County on cell phone usage. Commissioner Mora mentioned that someone has been doing some research and talking to other counties and he wants to fix the problem by upgrading the phones. Commissioner Mora would like to look at some type of stipend not as much as Eddy County but he would like to review the stipend. Commissioner Mora wants to combine a list of people who need a cell phone. Commissioner Stewart would like the Verizon contact person for the County, about upgrades, as well as looking at the County Policy. No action was taken.

CONSIDERATION FOR A COUNTY TIMECLOCK SYSTEM

Commissioner Stewart presented research on a timeclock system to address problems that have happened with timesheets. Commissioner Stewart asked the County Manager to look into addressing any problems coordinating with County sites, the payroll department and get a cost. No action was taken.

SET DATE FOR BUDGET WORKSHOP(S)

Both Commissioner Mora and Stewart will set the next workshop meeting for April 20, 2017 at 3:00 PM, if Commissioner Shannon does not have a conflict on this day.

ROUNDTABLE DISCUSSION

Clarence Rudiger is asking for \$30 stipends on the cell phone usage.

Border Patrol Agent Gardea has set up some technology equipment they utilize in the field. Everyone is welcomed to see it. He also wanted to let everyone know that there is always two sides to every story. So do not believe everything said about the Border Patrol.

Beth Cox needs asked if permission is needed to change the farmers market to the Fairgrounds. The farmers market will be every other week starting July 22 and will go until October. Commissioner Stewart told Mrs. Cox she does not believe they need to ask for permission for the location change.

CERTIFICATION OF PAYROLL-CERTIFICATION OF ACCOUNTS PAYABLE

Commissioner Mora moved to approve the Certification of Payroll. Commissioner Stewart seconded the motion, motion passed. Commissioner Mora made the motion to approve Accounts Payable. Commissioner Stewart seconded the motion, motion passed.

ADJOURNMENT:

There being no further business before the Board, Commissioner Mora moved to adjourn. Commissioner Stewart seconded the motion, motion passed. The meeting adjourned at 10:34 A.M.

ATTEST:

HIDALGO COUNTY BOARD
OF COUNTY COMMISSIONERS

Alyssa Esquivel, Chief Deputy Clerk

Marianne Stewart, Chairman

APPROVED:

Anthony J. Mora, Member

Darr R. Shannon, Member