

MINUTES
REGULAR MEETINGS
HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS

February 8, 2017 at 9:00 A.M.

BE IT REMEMBERED that the Hidalgo County Board of County Commissioners met in regular session on February 8, 2017, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Bob Hill, County Manager	Clarence Rudiger, HCRS
Priscilla Maxwell, Dispatch	Tracy Chavez, HCSO
Dave Carbine, Hidalgo County	Skeater Lassiter, HCDC
Jennifer Medina, Diamond A Ranch	Maria Sanchez, HCSO
Joey Whitten, US Border Patrol	Serena May, HCDC
Lisa Graham, TWC	Sandra McCants, TWC
Hector Maese, US Border Patrol	David Whipple, Fire/EMS
Judy Keeler, PLAC	Ryan Thornton, US Border Patrol
Alice Webb, Lordsburg Hidalgo County Library	Tyler Massey, County Treasurer
Michael Hensley, Dark Sky NM	Patricia Saucedo, DWI
Rulene Jensen, Village of Virden	Alyssa Esquivel, Chief Deputy

CALL TO ORDER: Chairperson Stewart called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

Roll Call: Chairperson Marianne Stewart, Present
Commissioner Darr R. Shannon, Present
Commissioner Anthony J. Mora, Present

APPROVAL OF AGENDA:

County Commissioner Mora moved to approve the agenda. Commissioner Shannon seconded the motion, motion passed.

APPROVAL OF MINUTES:

Commissioner Mora moved to approve the following minutes for the Regular Meeting on January 11, 2017. Commissioner Shannon seconded the motion, motion passed.

GUESTS

Hidalgo County 2015/2016 Audit- Beasley, Mitchell & Co.

Dahlia Garcia presented the Audit of fiscal year ended June 30, 2016 that was approved by the state auditor's office. Mrs. Garcia stated there were seventeen (17) findings in fiscal year 2015 many of the findings were from 2014. In fiscal year, 2016 there were four (4) findings. Two of the four findings were repeated and revised from the previous years they are:

- | | |
|-----------------|---|
| 2014-001 | Repeated and revised. Two reserve cash balances held by NMFA have not been reflected in the county books. |
| 2015-015 | Repeated and revised. The County did not budget several transfer bank accounts. |

- 2016-001** Inconsistency in pay rate policies
2016-002 Violation of Hidalgo County EMS policies

Commissioner Shannon stated we finally have an audit firm that is so thorough and finding so many errors that have occurred for years, this is what the County needed to get the County's books in order.

Approval of Fiscal Year 2015/2016 Audit- discussion / action

Commissioner Shannon moved to approve the 2015-2016 fiscal year audit, Commissioner Mora seconded the motion, motion passed.

Lisa Graham, new Executive Director for the Wellness Coalition

Lisa Graham, new director for the Wellness Coalition introduced herself and Sandra McCants. Mrs. Graham discussed the programs the Wellness Coalition is currently involved in for low-income seniors. One of the programs is supplying commodities-960 boxes every other month, to the seniors of Grant, Hidalgo and Catron Counties. Mrs. Graham is anticipating serving other areas of the region as well. She also distributed WIC checks for low-income seniors for the purchase of fruits and vegetables. The WIC checks can only be utilized at farmer's markets. Mrs. Graham also oversees the YCC, through this funding they will hire eight (8) youth ages 16-26 for eight (8) weeks. The youth will clean and fix up the Animas baseball park, and Continental Divide Trail. They will also be working on the community garden located at the Hidalgo County Fairgrounds.

RESOLUTION AND AGREEMENTS

RESOLUTION 2017-11- Budget Adjustment: Detention Center, Sheriff, HMS

This resolution is for an expenditure budget increase for the Detention fund in the amount of \$7,500 to cover the cost of fuel. Next, is an expenditure budget increase for the Grants fund for the Sheriff's department overtime grants in the amount of \$13,179 included in these are OBD, 100 Days, and STEP. Last is a budget transfer from HMS fund to the General fund in the amount of \$232,696.19 to close out the HMS fund. Commissioner Mora moved to approve Resolution 2017-11 with the three items of Detention Center, Sheriff, and HMS fund, Commissioner Shannon seconded the motion, motion passed.

Memorandum of Agreement for challenging implementation of travel management plan of the Gila National Forest

Commissioner Stewart stated that this item was tabled at our last meeting. Commissioner Shannon no longer wishes to pursue this item. Commissioner Mora agrees with Commissioner Shannon.
No action was taken.

MISCELLANEOUS

Multi- Line and Law Enforcement Pools 2017 deductible/ contribution- discussion/ action

Commissioner Stewart stated that she attended the Multi- Line and Pool meeting in January. Commissioner Stewart explained that everyone's insurance is going up and the only way we could get these down is to dot our T's and dot our I's and making sure we don't have any more legal action. County Manager, Bob Hill presented options for our Law Enforcement and Multi-Line contributions and deductions. After discussion on properly training our employees, safety meetings, a safety committee and departments with high exposure, the county elected to follow last year's procedure with the higher deductibles. Multi-Line is at an 8% increase for a total contribution of \$102,146 and a \$50,000 deductible for calendar year 2017. Law Enforcement Pool is at a 12% increase for a total contribution of \$214,805 and a \$75,000 deductible for

calendar year 2017. Commissioner Mora stated that the only way it is going to pay off is to stay safe, and focus on employee training that has a higher risk. Commissioner Mora asked to get a safety committee. Commissioner Stewart agrees with Commissioner Mora and adding the Detention Center as well. Commissioner Mora moved to approve to stay at the same format with the deductible, and the contributions in the amount of \$75,000. Commissioner Shannon seconded the motion, motion passed.

I. Resolution 2017-12- Multi- Line and Law Enforcement Pools 2017 Contribution

County Manager Bob Hill explained that the expenditure budget for Detention was increased \$23,014 to cover the additional cost of the law enforcement premium. Commissioner Shannon moved to approve to Resolution 2017-12 Multi-line in the amount of \$102, 146 and Law Enforcement in the amount of \$214,805. Commissioner Mora seconded the motion, motion passed.

Policy & Procedure review and approval

I. Hidalgo County Personnel Policy Section 1. General Provisions- discussion/ action

Commissioner Stewart stated that in each of the meetings the Board would be reviewing all policies. Commissioner Mora stated all employees need to sign the policy, also is there a section for classification. County Manager Bob Hill said yes every employee the County hires gets a copy of the policy and signs, and there is a section for classifications. Commissioners Mora moved to approve and accept Section 1 Personnel policy. Commissioner Shannon seconded the motion, motion passed.

Job Description review and approval

I. HCDC Sergeant- discussion/ action

County Manager Bob Hill explained that this was on our last agenda and there was no changes on the job description, and got approval with NMAC. Commissioner Mora moved to approve HCDC Sergeant job description as presented, Commissioner Shannon seconded the motion, motion passed.

II. HCDC Administrative Clerk- discussion/ action

Commissioner Stewart explained that she had some problem with the amount of time, allowing Mrs. Serena May to do all her duties as an Administrative Clerk. Mrs. May explained that she has been doing these extra jobs, and that it is not an everyday thing. The extra duties are when she is needed to step up when short staffed, or when a female comes in and Dolly Ward is not around, they ask me to come search the female. Commissioner Shannon moved to approve HCDC Administrative Clerk as presented in the job description with the yellow bullet items and training is addressed. Commissioner Mora seconded the motion, motion passed.

EMS request for post billing collection approval- EMS Director- discussion/ action

David Whipple mentioned that he wants to go back and start collecting. Mr. Whipple wants to get more aggressive and take more action to collect for their services. Mr. Whipple wants to start with soft collection process meaning which will send these collections to credit bureaus and if that is not paid then do a hard collection, which will take them to court. Commissioner Mora moved to approve EMS soft collection process. Commissioner Shannon seconded the motion, motion passed.

Dark Sky New Mexico request for county assistance regarding 640 acres of State land near Rodeo, NM- Michael Hensley-discussion/ action

Michael Hensley requested the county to apply for a municipal 25-year lease from the State Land Office. He stated they are willing to pay the application fees, insurance and an annual fee to the County to sublease the 640-acre parcel. Commissioner Shannon stated the County would be setting a precedence by sub-leasing. The County should not be involved in private industry. No action was taken.

Letter requesting a bill be introduced by U.S. Representative Pearce regarding the release of wilderness study areas in Hidalgo and Luna Counties-discussion/action

Commissioner Stewart read a letter to Congressman Pearce requesting a bill to release wilderness study areas administered by the Bureau of Land Management in Luna and Hidalgo Counties. Commissioner Shannon moved to approve this letter to Congressman Pearce. Commissioner Mora seconded the motion, motion passed.

Hidalgo County Commission designee regarding Need to Change for Management Direction under the exiting 1986 Forest Plan- discussion/action

Commissioner Stewart stated that personally she should not be the designee due to conflict of interest. She asked if the other two Commissioner would like to be the designee. Commissioner Shannon stated that she would volunteer for the designee. Commissioner Mora moved to appoint Commissioner Shannon as the Hidalgo County Commission designee for the Need for Change Management. Commissioner Stewart seconded the motion, motion passed.

Letter of support for pharmacy in Lordsburg, Hidalgo County- discussion/action

Commissioner Stewart read a letter of support for ABQ Best Care Pharmacy requesting a pharmacy in Hidalgo County be present. Commissioner Stewart mentioned that they should approve this for the people in Hidalgo County could go and get their medicine. Commissioner Shannon agrees to sign this due to HMS promising the people of Hidalgo County a pharmacy since January. Commissioner Mora moved to approve the letter as presented. Commissioner Shannon seconded the motion, motion passed.

PLAC meeting update and recommendation-PLAC Chair/ Secretary-discussion/ action

Judy Keeler made the following recommendations for PLAC seats:

Meira Gault, Chair

Buddy Jensen, Vice Chair

Judy Keeler, Secretary/Treasurer

She believes that Mrs. Gault is a perfect fit for the job. Mrs. Keeler also explained that she sent the minutes to the County Clerk to be recorded.

No action was taken.

Request for names to establish a committee to review responses to Colonias Project RFP-discuss/action

Commissioner Stewart volunteered to serve on the committee. Commissioner Mora moved to approve to give the County Manager direction to select a committee. Commissioner Shannon seconded the motion, motion passed.

ROUND TABLE DISCUSSION

Hector Maese, U.S. Border Patrol mentioned that there are 7 to 8 trainees living in town. Mr. Maese explained that not always good thing that happen, not to long one of their agents was arrested for DWI.

Commissioner Shannon discussed that two Middle East individuals were caught, and she wanted the Border Patrol to know she praised them for their hard work.

County Treasurer Massey discussed 882 bills in the Senate right now and discussed the possible 1/16 percent of a Medicaid tax.

Commissioner Shannon asked why fuel was taken out of the vehicle maintenance line item in the Corrections fund. Commissioner Stewart stated to allow the line item to go into the negative.

EXECUTIVE SESSION- TO DISCUSS LIMITED PERSONNEL MATTERS AS AUTHORIZED PURSUANT TO NMSA 1978 SECTOPM 10-15-1(H)(2) Detention Center and Sheriff's Office

Commission Shannon moved to go into executive session. Commissioner Mora seconded the motion passed.

MOVED, SECONDED, AND CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 10:53 A.M.

Roll Call Vote: Chairperson Stewart: Aye
Commissioner Darr: Aye
Commissioner Mora: Aye

RECONVENE

Commissioner Mora moved to return to open session at 11:20 A.M. and affirmatively stated that only those matters of which the meeting closed were discuss in executive session. Commissioner Shannon seconded that motion.

Roll Call Vote: Chairperson Stewart: Aye
Commissioner Shannon: Aye
Commissioner Mora: Aye

No action taken.

CERTIFICATION OF PAYROLL

Commissioner Shannon moved to approve the Certification of Payroll. Commissioner Mora seconded the motion, motion passed.

CERTIFICATION OF ACCOUNTS PAYABLE

Commissioner Mora moved to approve the Certification of Accounts Payable. Commissioner Shannon seconded the motion, motion passed.

ADJOURNMENT:

There being no further business before the Board, Commissioner Mora moved to adjourn. Commissioner Shannon seconded the motion. Motion passed. The meeting adjourned at 11:26 A.M.


ATTEST:


Alyssa Esquivel, Chief Deputy Clerk

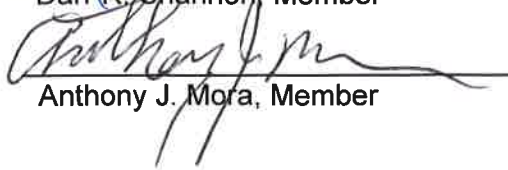
APPROVED:

3.8.2017

HIDALGO COUNTY BOARD
OF COUNTY COMMISSIONERS


Marianne Stewart, Chairperson


Darr R. Shannon, Member


Anthony J. Mora, Member