

**MINUTES**  
**REGULAR MEETING**  
**HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS**

February 14, 2018 at 9:00 A. M.

**BE IT REMEMBERED** that the Hidalgo County Board of County Commissioners met in regular session on February 14, 2018, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Tisha Green, County Manager  
Melissa K. De La Garza, County Clerk  
Priscilla Maxwell, Dispatch Supervisor  
Kim Kvamme, BITS  
Tracy Chavez, HCSO  
Albert Davalos, HCDC  
John L. Hackworth, USBP

Jennifer Medina, Diamond A Ranch  
Joseph Guillian, Road Dept.  
Clarence Rudiger, Road Dept.  
Alice Webb, Library  
Tom Dean, NMSU-CES  
Hector Maese, USBP

**CALL TO ORDER:** Chairman Mora called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

**Roll Call:** Chairman Anthony J. Mora Present  
Commissioner Darr R. Shannon, **Absent**  
Commissioner Marianne Stewart, Present

**APPROVAL OF AGENDA:** Commissioner Stewart moved to approve the agenda with no changes. Commissioner Stewart seconded the motion, motion passed.

**APPROVAL OF MINUTES**

Commissioner Stewart moved to approve the minutes for Regular Meeting January 11, 2018. Commissioner Mora seconded the motion, motion passed.

**GUESTS**

**Beasley, Mitchell & Co.-Avi Chetry**

i. **Approval of 2016-2017 Audited Financial Statements-discussion/action**  
Avi Chetry discussed the audit findings for the County. Mr. Chetry stated the findings have been corrected. Commissioner Stewart moved to approve the 2016-2017 Audited Financial Statements for Hidalgo County. Commissioner Mora seconded the motion, motion passed.

**RESOLUTIONS AND AGREEMENTS**

**Claim of Exemption-Ed Kerr**

Lindy Kerr stated they gave five acres of the twenty-acre property to their son. Commissioner Stewart moved to approve the Claim of Exemption for Ed Kerr. Commissioner Mora seconded the motion, motion passed.

### **Resolution 2018-12 Annual Maintained Roads Certification**

Tisha Green, County Manager stated this is due April 1st of every year. Nothing has changed on- it is the same as last year's annual maintenance. Mr. Guillium was introduced as the new road department supervisor. Commissioner Stewart moved to approve Resolution 2018-12 Annual Maintained Roads Certification. Commissioner Mora seconded the motion, motion passed.

### **Resolution 2018-13-Disposal of Surplus and/or Obsolete Equipment, Vehicles, Items**

Tisha Green, County Manager stated this resolution lists items no longer needed and need to get rid of. A couple of department heads discussed about having an auction or just a sealed bid to avoid the cost of the auction fee, but is yet to be determined. Ms. Green asked for approval for these items so this resolution can be sent up to DFA. Commissioner Stewart had a question on the Cotton City Fire Department if the lot and metal building would be auctioned together. Ms. Green stated yes and this item will have to go to the proper courts once it is sold. Perhaps this sale will take place in March or April. Commissioner Stewart moved to approve Resolution 2018-13 Disposal of Surplus and/or Obsolete Equipment, Vehicles, Items. Commissioner Mora seconded the motion, motion passed.

## **MISCELLANEOUS**

### **Bootheel IT Services Update-Kim Kvamme**

Mr. Kvamme discussed the contracts for the new network installation process. Uncontrollable access was coming in from outside the network causing problems for the users. The second part of the contract was the ongoing information systems management-which includes monthly monitoring and the maintenance of computer equipment as well as on-site support. The first part of the contract to purchase and install the network. The network is highly secure and robust. The second part is the creation of the county domain and created the users new email addresses. It is now complete with all data retention policies required by the state. The information is stored on a server and can be retrieved at any time. This also provides the users to send encrypted emails. The email migration has been done from the aznex addresses to the new system. Past emails are now archived. From a network overview, the dashboard that is provided by the new network system-shows an overall management of all the devices. If any devices goes down this will show where the problem in the connection exists. The next step is to migrate the other computers/users in the other building. Casselle also has an update that needs to be implemented. One option to consider is that Western New Mexico Telecom is offering a fiber connection here in Lordsburg for business. This is available for a better internet connection, since what is currently being used is recommended as a service for a home. Commissioner Mora expressed that this system is finally being updated and improving and feels good about the process. Commissioner Stewart stated she is happy about the effort on this project. No action taken.

### **Detention Center Update-Administrator Davalos**

Mr. Davalos updated the board and stated that the detention center currently has 108 inmates. Federal and Border patrol inmates are now utilizing the center. Transports are going out and coming in. The County Manager is helping. Total staff is twenty employees. The kitchen is up to par. Medical intakes took a little more time to process but it worked out. Overtime is at 114 hours-which is mostly transports. No action taken.

### **Set meeting date with Public Land Advisory Committee-discussion/action**

Chairperson Mora stated Mrs. Gault was not going be in the states until about March. Possible dates for a meeting could be March 8, 2018 or March 12, 2018. The board would like Commissioner Shannon's input on the date.

**Local Government Road Fund Request-2018-2019-discussion/action**

Tisha Green, County Manager stated that this letter of intent must be submitted. Unless, this plan is designed and submitted, the County cannot apply for any CAP projects. Commissioner Stewart moved to approve the County Manager to submit the letter of intent for local government projects. Commissioner Mora seconded the motion, motion passed.

**Round Table**

**Tom Dean**-with the NMSU cooperative extension office updated the board saying there is still no agent. Mr. Dean stated that a gentleman will be graduating in May and hopes he will be interested. Service is still being provided at the office two days a week. The County invoices have been adjusted accordingly.

**Commissioner Mora** thanked Alice Webb from the Library for the Valentine cards and the U.S. Border Patrol for their attendance.

**EXECUTIVE SESSION-**

Commissioner Stewart moved to go into executive session to discuss the threatened or pending litigation as authorized to NMSA 1978 Section 10-15-1 (H)(7)-Dispatch, Detention and Limited Personnel Matters as authorized pursuant to NMSA 1978 Section 10-15-1(H)(2)-Detention  
Commissioner Mora seconded the motion, motion passed.

**ROLL CALL VOTE:** Chairperson Mora: Aye  
Commissioner Shannon: Absent  
Commissioner Stewart: Aye

**MOVED, SECONDED, AND CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 9:54 A.M.**

**RECONVENE**

Commissioner Stewart moved to return to open session and affirmatively stated that only those matters of which the meeting was closed were discussed in executive session. Commissioner Mora seconded the motion, Motion passed.

**ROLL CALL VOTE:** Chairperson Mora: Aye  
Commissioner Shannon: Absent  
Commissioner Stewart: Aye

**MOVED, SECONDED, AND CARRIED UNANIMOUSLY TO RECONVENE AT 10:28 A.M.**

**Action taken**

Commissioner Stewart moved to approve the County Manager to serve as designee for all personnel matters concerning the detention center. Commissioner Mora seconded the motion, motion passed.

**CERTIFICATION OF PAYROLL-** Commissioner Stewart moved to approve the Certification of Payroll. Commissioner Mora seconded the motion, motion passed.

**CERTIFICATION OF ACCOUNTS PAYABLE**

Commissioner Stewart moved to approve Accounts Payable. Commissioner Mora seconded the motion, motion passed.

**ADJOURNMENT**

There being no further business before the Board, Commissioner Stewart moved to adjourn. Commissioner Mora seconded the motion, motion passed. The meeting adjourned at 10:32 A.M.

ATTEST:

HIDALGO COUNTY BOARD  
OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Melissa K. De La Garza, County Clerk

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Anthony J. Mora, Chairman

APPROVED:

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Darr R. Shannon, Member

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Marianne Stewart, Member