

**MINUTES**  
**REGULAR MEETING**  
**HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS**  
**May 9, 2018 at 9:00 A.M.**

**BE IT REMEMBERED** that the Hidalgo County Board of County Commissioners met in regular session on May 9, 2018, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Carmen Acosta, Probate Judge	Priscilla Maxwell, Dispatch
Dave Carbine, GIS	Tracy Chavez, HCSO
Mike Thomas, Self	Hector Maese, USBP
Patricia Saucedo, DWI	William Fraley, Self
Beth Cox, Self	Miriam Jacquez, Manager's Office
Karla Goitia, Manager's Office	Tisha Green, County Manager

**CALL TO ORDER:** Chairperson Mora called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

**Roll Call:** Chairperson Anthony J. Mora, Present  
Commissioner Darr Shannon, Present  
Commissioner Marianne Stewart, Present

**APPROVAL OF AGENDA:**

Commissioner Stewart motioned to approve the agenda. Chairperson Shannon seconded the motion. Motion passed.

**APPROVAL OF MINUTES:**

Commissioner Shannon moved to approve the minutes for  
Special Meeting, March 08, 2018  
Regular Meeting, April 11, 2018  
Special Meeting, April 18, 2018  
Commissioner Stewart second the motion. Motion passed.

**RESOLUTIONS and AGREEMENTS**

**Memorandum of Agreement between Hidalgo County Sheriff's Department and Lordsburg Police Department- discussion/ action**

Tisha Green stated the memorandum has been corrected with all grammatical errors, and it has been reviewed and approved by legal counsel. Ms. Green said she received a copy of the City of Lordsburg's insurance and it did clarify along with the Association of Counties there will not be any additional cost or liability to Hidalgo County. Commissioner Shannon stated that it would benefit the public, and there has been citizens that have been disturbed with this item, whom have been misinformed or just do not understand. Commissioner Shannon mentioned she had called a higher up person to find out the reality of all this. The need for the Lordsburg Police Department to be part of Stonegarden is essential. Commissioner Shannon stated that people are saying National Guard is down on the border, but the National Guard is there to do administration work and the only way they work is with Border Patrol Agents. Commissioner Shannon stated there is a need for the Lordsburg Police Department to assist the Sheriff's Department in Stonegarden issues in the lower part of the County. Commissioner Shannon

asked Tracy Chavez if there is a restriction to how far the Lordsburg Police can go into the County. Mrs. Chavez mentioned that while the officer are on Stonegarden they could go wherever the Border Patrol places them. Mrs. Chavez' take on this is that they are not going to patrol the County. For example, if the Sheriff Deputies have a call and a city officer is in Rodeo, that officer will hold that scene until the deputy gets there. Commissioner Shannon moved to approve the memorandum of agreement between Hidalgo County Sheriff's Department and Lordsburg Police Department as present. Commissioner Stewart seconded the motion, motion passed.

### **Road Use Management Agreement- SunZia**

Commissioner Stewart requested this item to be back on the agenda. Commissioner Stewart mentioned she had voted on this agreement with SunZia back in January and needs to rescind her vote due to conflict of interest. Chairperson Mora asked Ms. Green if the Board needs to vote on this item again. Ms. Green stated yes, there needs to be a vote. Chairperson Mora mentioned this is an insurance policy-a way for County roads to go back to where they were and is in favor of this agreement. Commissioner Shannon requested to wait and see if they will be coming to the County or not before giving this open door welcome. No motion. No action.

### **MISCELLANEOUS**

#### **Letter to the Public Regulation Commission in the Matter of SunZia Transmission, LLC. Case No. 18-00049-UT- discussion/ action**

Chairperson Mora mentioned that he himself and Commissioner Shannon have been working on this letter. Chairperson Mora stated to the public that this is just a statement letter. Chairperson Mora read the letter to the public. Commissioner Stewart stated to the public that the information is at the Public Library and with the County Manager. Any comments can be submitted before May 15, 2018 to the NMPRC. Public hearings will be at 9 a.m. on June 13, 2018, June 15, 2018 and June 18, 2018 on the ground floor of the PERA Building in Santa Fe. Commissioner Shannon moved to approve the letter to the Public Regulation Commission in the matter of SunZia Transmission, LLC. Chairperson Mora seconded the motion, motion passed. Commissioner Stewart abstained from voting.

#### **Permission to Request Bids for Animas Street Phase 2 Project**

Tisha Green requested bids for Animas Street Phase 2 Project with Colonias Funds for a loan grant amount in \$289,499 and the loan component amount is \$32,167. Ms. Green mentioned that the street project is within the City of Lordsburg, and has a meeting with the Mayor to go over the project. Commissioner Stewart requested a letter or a conformation with the Mayor to have the City pay for this project. Commissioner Stewart moved to give permission for the request of bids for phase 2. Commissioner Shannon seconded the motion, motion passed.

### **Round Table**

William Fraley stated he is here today to get more involved with the County. The reason is that he just built a new home and his taxes have tripled, which he expected. His concern is that the taxes have tripled yet there is zero service from the County. The answer is not to raise the property taxes. Mr. Fraley explained the Road Department has graded the road for no reason, and tears it up every single time, which in turn every time he has to get new tires. He is personally asking for the roads not to be graded anymore until the Road Department can grade it right. Mr. Fraley would like to go on record as a concerned citizen. Chairperson Mora asked to write his concern and give it to the County Manager. Commissioner Shannon stated that the Commissioners work for the taxpayers; you do not work for the Commissioners.

Beth Cox mentioned that in the future the Spirit of Hidalgo will be typing out letters of support- she wants to know if the letters need to go to Tisha Green to put on the agenda.

## **Budget Work Shop- discussion/ action items**

- i. Commission-** Increase \$2,500 to 401-301-216 Negotiations  
Increase \$30,000 to 401-301-218 Bankruptcy Attorney  
Increase \$7,805.76 to 401-301-231 Fiscal Agent Fees  
Remove line item 401-301-318 Professional Services  
Add a new line item Public Land Legal Fund \$3,500  
Increase \$1,200 to 401-301-200 Vehicle Fuel  
401-301-232 Administration Fees will be \$0 after spending the \$923
- ii. Manager-** Add a new line item Professional Services \$30,000  
Remove line item 401-303-207 Cell Phone  
Remove line item 401-303-220 Equipment Maintenance  
Remove line item 401-303-272 Staff Training  
Add \$600 to 401-303-200 Vehicle Fuel  
Decrease line item 401-303-210 Drug Testing to \$210  
Increase \$2,500 to 401-303-226 Per Diem  
Increase \$2,000 to 401-303-228 Registration Fees  
Increase \$1,000 to 401-303-205 Mileage Reimbursement  
Increase \$2,200 to 401-303-223 Advertising
- iii. Maintenance-** Add \$2,000 to 401-302-200 Vehicle Fuel  
Add \$50,000 to 401-302-215 Bldg. Maintenance  
Decrease line item 401-302-210 Drug Test to \$210
- iv. Rural Addressor-** Increase \$1,000 to 401-304-220 Equipment Maintenance
- v. Probate-** No Changes
- vi. Sheriff**
  - i. Law Enforcement OT Grants-** Tisha Green mentioned that amount that is unexpended would carry to next fiscal year.  
218-802-104 Forest Patrol Activities \$8,000  
218-802-107 100 Days/Step \$5,680.96  
218-802-113 OBD 1,668
  - ii. Stonegarden- NMDPS FY15-** Remove all line items, due to no money left  
**LPD FY 15-** Remove all line items, due to no money left  
**HCSO FY 15-** 218-813-603 Capital Purchases/ Equipment- \$31,154.08  
  
**NMDPS FY 16-** 218-815-104 Overtime- \$70,635.25  
218-815- 200 Vehicle Fuel- \$19,053.36  
  
**HCSO FY 16-** 218-816-104 Overtime- \$91,685.92  
218-816-106 Benefits- \$6,470.13  
218-816-200 Vehicle Fuel- \$9,462.64  
218-816-201 Vehicle Maintenance- \$6,046.66  
218-816-603 Capital Purchases/ Equipment- \$45,194.96  
  
**LPD FY 16-** 218-817-104 Overtime- \$85,913.19  
218-817-106 Benefits- \$6,572.39  
218-817-200 Vehicle Fuel- \$5,221.92  
218-817-201 Vehicle Maintenance- \$2,700  
218-817-603 Capital Purchases/ Equipment- \$45,441.54

**NMDPS FY 17- Overtime** \$214,984.18  
Vehicle Fuel- \$31,682.50

**HCSO FY 17- Overtime** \$164,580  
Benefits- \$ 12,590.37  
Vehicle Fuel- \$16,744  
Vehicle Maintenance- \$7,534.80  
Capital Purchases/ Equipment- \$45,217.49

**LPD FY 17- Overtime** \$217,752.60  
Benefits- \$16,658.07  
Vehicle Fuel- \$8,424  
Vehicle Maintenance- \$3,831.99

iii. **County Sheriff-** 401-701-200 Vehicle Fuel- \$30,000  
401-701-201 Vehicle Maintenance- \$15,000  
401-701-203 Maintenance Contracts- \$8,000  
401-701-206 Postage- \$1,000  
401-701-207 Telephone- \$10,000  
401-701-237 T & E of Prisoners- \$10,000  
401-701-603 Capital Purchase- \$0  
401-701-210 Drug Test- \$490

iv. **DARE-** No Changes

v. **Law Enforcement Protection Fund-** 605-301-272 Training & School Expense  
\$4,200

i. **Dispatch-** 401-702-210 Drug Test- \$430

**iv. NMSU Extension Office-** Commissioner Shannon explained that she has received the letter for NMSU Extension, and they are requesting \$32,770. Commissioner Shannon asked County Manager Tisha Green if the County gives the \$32,770 and he is graduating in May but will not have his Master degree yet, will he get the same full amount as a regular extension agent. Ms. Green stated that she did not know the answer but she will ask.

401-902-210 Matching Contribution- \$32,070 with itemized bill statements

**V. County Fairgrounds-**County Manager Tisha Green stated that there is still \$13,000 remaining in the Fairgrounds in. Commissioner Shannon does not believe there are other supplies that the County will need in order to remove this. Commissioner Shannon stated to make sure the people know not to plug in extension cords with fifteen plugs to one outlet, because it will blow out the breakers. Ms. Green mentioned that there will be signs that have the extension office aware of this issue. Chairperson Mora asked what the other supplies were that were expended. Commissioner Shannon mentioned that the County was buying soap, paper towels, and trash bags. Tisha Green asked to remove Other Supplies line item. Chairperson Mora asked Ms. Green to look into the anti-donation clause for purchasing the soap, paper towels, and trash bags.

**VI. Road Fund-** Tisha Green said that Mr. Gulliuam is requesting to hire a full-time position instead of a temporary mower. The Board of Commissioners agreed to hire a full time position. Ms. Green mentioned that several comments from other departments that they used their cell phone at work, but the only reason is that they have several areas that can only be used via-

text. Commissioner Stewart stated people are never happy in what you do. Commissioner Stewart mentioned that the County needs a cell phone policy put in place. If an employee is getting a stipend, the cell phone is subject to public inspection. Ms. Green stated that in the beginning of the fiscal year, each employee is given \$450 for a clothing stipend, but once that employee leaves; there is not any money left for the next person. So the last person is prorated, but this does not go well. Ms. Green suggested if they were given something like the phone stipend, but divided it within the fiscal year. The Board of County Commissioners agreed to the clothing stipend to be divided.

402-301-220 Building Maintenance \$1,500

402-301-226 Per Diem \$1,500

402-301-240 Road Materials/ Supplies \$25,000

402-301-242 County Match- Projects \$79,422.19

### **Set date for next budget meeting**

Tisha Green requested to have two more meetings before June 1, 2018. Chairperson Mora requested them for next week May 16, 2018 and May 17, 2018 at 3p.m. Both Commissioners Shannon and Stewart agreed to meet both days.

### **EXECUTIVE SESSION- TO DISCUSS:**

#### **i. Limited Personnel Matters as authorized pursuant to NMSA 1978 Section 10-48-1 (H)(2)- Manager Evaluation**

Commissioner Shannon moved to go into executive session at 10:43 A.M. Commissioner Stewart seconded the motion. Motion passed.

Roll Call Vote: Chairperson Mora: Aye

Commissioner Darr: Aye

Commissioner Stewart: Aye

### **RECONVENE**

Commissioner Shannon moved to return to open session at 11:40 A.M. and affirmatively stated that only those matters of which the meeting closed were discussed in executive session. Commissioner Stewart seconded that motion.

Roll Call Vote: Chairperson Mora: Aye

Commissioner Shannon: Aye

Commissioner Stewart: Aye

### **Action Taken/ not taken- Executive Session**

Chairperson Mora stated no action taken.

### **CERTIFICATION OF PAYROLL**

Commissioner Shannon moved to approve certification of payroll. Commissioner Stewart second the motion, motion passed.

### **CERTIFICATION ACCOUNTS PAYABLE**

Commissioner Stewart moved to approve certification of accounts payable. Commissioner Shannon second to motion, motion passed.

### **ADJOURNMENT:**

There being no further business before the Board, Chairperson Mora moved to adjourn. The meeting adjourned at 11:41 A.M.

ATTEST:

HIDALGO COUNTY BOARD  
OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Alyssa Esquivel, Chief Deputy Clerk

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Anthony J. Mora, Chairman

APPROVED:

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Marianne Stewart, Member

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Darr R. Shannon, Member