

MINUTES
REGULAR MEETING
HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS

September 12, 2018 at 9:00 A. M.

BE IT REMEMBERED that the Hidalgo County Board of County Commissioners met in regular session on September 12, 2018, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Tisha Green, County Manager	Dave Carbine, GIS
Melissa K. De La Garza, County Clerk	Joseph Guillian, Road Dept.
Priscilla Maxwell, Dispatch Supervisor	Joel Edwards, Self
Patsy Camacho, HCSO	David Whipple Fire/EMS
Kim Kvamme, BITS	Carmen Acosta, Probate Judge
Martin Neave, Chief Assessor	Alfredo Morelos Jr., Self
George Esqueda, Stantec	

CALL TO ORDER: Chairman Mora called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

Roll Call: Chairman Anthony J. Mora Present
Commissioner Darr R. Shannon, Present
Commissioner Marianne Stewart, Present

APPROVAL OF AGENDA: Commissioner Shannon moved to approve the agenda. Commissioner Stewart seconded the motion, motion passed.

APPROVAL OF MINUTES

Commissioner Stewart moved to approve the minutes for Special Meeting, July 20, 2018 Regular Meeting, August 8, 2018 and Special Meeting, August 20, 2018. Commissioner Shannon seconded the motion, motion passed.

Infrastructure Capital Improvements Projects (ICIP) Public Hearing Results

a. ICIP project recommendations-discussion/action

County Manager Tisha Green stated a public meeting was held with three people in attendance. Priscilla Lucero attended and they went over last year's priorities and came up with suggestions. These priorities are as follows:

1. Replace Ambulance-\$250,000
2. Ambulance Shelter (Animas)-\$250,000
3. Road Maintenance vehicles-\$\$175,000 pickup truck & water truck
4. Road Dept. building-\$150,000
5. Road Improvements-\$150,000
6. Courthouse renovations-\$500,000
7. Ambulance station-\$750,000 expansion parking lot joint project
8. Power Plant/McCants Road-\$500,000
9. Co-op Road improvements-\$500,000
10. Animas Community Center-\$250,000 see if these are current needs
11. Rodeo Community Center Expansion-\$500,000

12. ADA County facilities-\$500,000
- Ena Mitchell-added one kitchen improvement-\$50,000
1. Vehicle purchase-\$65,000
 2. Senior center kitchen improvements-\$50,000
 3. Air conditioning units-\$75,000
 4. Solar panel installation-\$250,000

The board requested more effort for these entities to come forward to express the needs of these areas.

RESOLUTIONS AND AGREEMENTS

Capital Appropriation Project 18-C2517-Road Grader-discussion/action

County Manager Tisha Green stated the County received legislative appropriation for the amount of \$250,000 to purchase and equip a road grader in Hidalgo County. Ms. Green is requesting approval to move forward with the procurement process. Commissioner Shannon moved to approve the Capital Appropriation Project 18-C2517 for a Hidalgo County Road Grader. Commissioner Stewart seconded the motion, motion passed.

Mutual Aid Agreement for Rodeo Fire-discussion/action

David Whipple stated the Rodeo Fire and Portal Rescue mutual aid agreement has expired but would like to continue the service for five years until 2023. Commissioner Stewart moved to approve the Mutual Aid agreement for the Rodeo Fire. Commissioner Shannon seconded the motion, motion passed.

NMDOT Education and Enforcement Grant Agreement 19-EE-05-044-discussion/action

County Manager Tisha Green stated this grant that was received for the Hidalgo County Sheriff's Department for the amount of \$1,000 to purchase flashlights for the deputies. Patsy Camacho requested a line item for this purchase. Commissioner Stewart moved to approve the NMDOT Education and Enforcement Grant Agreement 19-EE-05-044 for the amount of \$1,000. Commissioner Shannon seconded the motion, motion passed.

Resolution 2018-22 Budget Increase Grants Fund-discussion/action

County Manager Tisha Green stated based on the approval of the grant, the expenditure and revenue budgets need to be increased by \$1,000. Commissioner Shannon moved to approve Resolution 2018-22 Budget Increase to the Grants fund. Commissioner Stewart seconded the motion, motion passed.

Resolution 2018-23 ICIP 2020-2024 Ena Mitchell Senior Center-discussion/action

County Manager Tisha Green requested approval to adopt ICIP plan with four projects for the Ena Mitchell Senior Center. Commissioner Stewart moved to approve Resolution 2018-23 ICIP 2020-2024 Ena Mitchell Senior Center. Commissioner Shannon seconded the motion, motion passed.

Resolution 2018-24 ICIP 2020-2024 Hidalgo County-discussion/action

County Manager Tisha Green requested approval for the Hidalgo County ICIP for the twelve items discussed previously. Commissioner Stewart moved to approve Resolution 2018-24 ICIP 2020-2024 Hidalgo County with the recommendations discussed earlier. Commissioner Shannon seconded the motion, motion passed.

MISCELLANEOUS

PLAC by-laws amendment-discussion/action

County Manager Tisha Green stated to the Board that this item was on the agenda at the last meeting, which the Board requested more time to review. PLAC did insert section 6 on page

two stating--*Any specific topic of information obtained at a meeting that is consistent with the purpose of PLAC, but lacking sufficient detail for the PLAC to make a recommendation, shall be submitted to the County Manager concurrently with the draft minutes for review and consideration by the County Commission.* This is the only item PLAC added and are requesting approval. Commissioner Stewart moved to approve the PLAC By-Laws. Commissioner Shannon seconded the motion, motion passed.

Request permission to solicit bids for a command truck-Fire Marshall-discussion/action

David Whipple stated that a few years ago, a command trailer/mobile dispatch center was purchased and a command truck was never been available to pull this. Now, funds are available Mr. Whipple would like to make this vehicle purchase. County Manager Tisha Green recommended to solicit for bid, since it is a more transparent, effective process for the County. Commissioner Shannon moved to take the County Manager's recommendation to go out for bid to purchase a command truck for the Fire Marshall's office. Commissioner Stewart seconded the motion, motion passed.

Animas Street Phase II project bid recommendation-discussion

George Esqueda with Stantec presented the bid certification and recommendations for Animas Street Phase II roadway and drainage improvements. It is the recommendation that the award be made to Sierra Valley Contractors, LLC for bid Lot #1 for the negotiated amount of \$239,148.51 plus applicable GRT for a total project cost of \$257,682.52. Discussion for the County to provide adequate signage was stated to the Road Dept. Supervisor for this project. Commissioner Shannon asked where the money is coming from to support this. County Manager Green stated this was a loan granted to the County through NMFA. The loan closes in January 2019. There is a loan component. The discussion was that the previous Mayor and Council stated that the City would pay the loan component, but the new Mayor states that he cannot find anything in writing stating this. The bottom line is that this is in the County's name and funds have been expended out of the loan. The County is now responsible for this loan component. County Manager Green has searched but has not found any commitment in writing. Commissioner Stewart recommended pulling minutes from the City because it was stated there. Commissioner Stewart moved to accept the Animas Street Phase II project bid recommendation by Stantec. Commissioner Shannon seconded it, motion passed.

Commissioner Stewart stated that any further business dealings with the City/County, everything needs to be in writing. Verbal commitment is no longer dependable.

Rural Addressor/Emergency Manager Job description-discussion/action

County Manager Tisha Green stated there is a job description combining the Rural Addressor/GIS Specialist/Emergency Manager. Commissioner Shannon moved to approve the Rural Addressor/Emergency Manager Job description as presented. Commissioner Stewart seconded the motion, motion passed.

Salary schedule clarification-discussion/action

County Manager Tisha Green presented the Board with a proposed Hidalgo County Starting Salaries. After discussion and recommendations, no action was taken.

Round Table

Joel Edwards-*thanked the Board for the new microphone system.*

Freddy Morelos-*stated that it is disturbing that the City is not keeping the commitment of the Animas Phase II project. He remembers discussing this-- surely, the city clerk can help find something. He thought there was documentation to support this.*

Commissioner Shannon-stated that the Public Regulation Commission of New Mexico did not approve the SunZia Transmission Line. The next thing, I know it was a day late but seventeen years ago-we need to make sure that we never forget the heroes.

Set date for annual detention center inspection-discussion/action

County Manager Tisha Green stated the annual detention center inspection will be on the agenda for the special meeting on Monday, September 17, 2018 at 4:00 P.M.

EXECUTIVE SESSION- TO DISCUSS:

- i. Threatened or pending litigation as authorized pursuant to NMSA 1978 Section 10-15-1(H)(7)-Board of County Commissioners**

Commissioner Shannon moved to go into executive session at 10:48 A.M. Commissioner Stewart seconded the motion, motion passed.

Roll Call Vote: Chairman Mora: Aye
Commissioner Darr: Aye
Commissioner Stewart: Aye

RECONVENE

Commissioner Shannon moved to return to open session at 11:23 A.M. and affirmatively stated that only those matters of which the meeting closed were discussed in executive session. Commissioner Stewart seconded the motion.

Roll Call Vote: Chairperson Mora: Aye
Commissioner Shannon: Aye
Commissioner Stewart: Aye

Action Taken/Not taken- Executive Session

Chairperson Mora stated no action taken.

CERTIFICATION OF PAYROLL- Commissioner Stewart moved to approve the Certification of Payroll. Commissioner Shannon seconded the motion, motion passed.

CERTIFICATION OF ACCOUNTS PAYABLE

Commissioner Stewart moved to approve Accounts Payable. Commissioner Shannon seconded the motion, motion passed.

ADJOURNMENT

There being no further business before the Board, Commissioner Stewart moved to adjourn. Commissioner Shannon seconded the motion, motion passed. The meeting adjourned at 11:24 A.M.

ATTEST:

HIDALGO COUNTY BOARD
OF COUNTY COMMISSIONERS

Melissa K. De La Garza, County Clerk

Anthony J. Mora, Chairman

APPROVED:

Darr R. Shannon, Member

Marianne Stewart, Member